

Village of Afton
Board of Trustees Meeting
Jack D. Bolster Community Center, Afton, NY
March 14, 2022

Minutes of the meeting of the Board of Trustees held March 14, 2022 in the Susquehanna Room, 105 Main Street, Afton, NY

Meeting called to order at 7:00 pm, by Mayor Janice Nickerson.

Present: Mayor Nickerson, Trustee Lawrence, Trustee Humphrey via Phone Conference, Trustee Dedman, Clerk/Treasurer Palmatier, DPW Supervisor DeBetta, Officer in Charge, Stanko and Village Code Enforcement Officer Jeffrey Butler.

Absent: Trustee Simonds

Visitors: Maryann Palmetier, Brendon Becker, Lamont Engineer, Donald Ouimet and April Leggett.

- A motion made by Trustee Lawrence authorizing Clerk/Treasurer to pay the following audited vouchers. Seconded by Trustee Dedman. All in favor, motion passed.
General Fund Vouchers # 237 - 261, Totaling \$8,262.91.
Water Fund Vouchers # 89 – 95, Totaling \$594.23.
- Motion to accept previous minutes with no additions or correction, made by Trustee Lawrence. Seconded by Trustee Dedman. All in favor, motion passed.

Monthly Report:

- DPW/ Water: Report distributed. Read aloud by DPW Supervisor Bailey DeBetta.
- Police Department. Report distributed. Read aloud by Officer in Charge, Stanko.
- Code Enforcement: Report distributed. Read aloud by Village Code Enforcement Officer Jeffrey Butler. Trustee Lawrence stated that she's noticed cars parking on the sidewalk on Daly Drive. Code Enforcement Officer Butler stated that he thinks that this is only temporary. DPW DeBetta said that there are no parking sign posted. Discussions of the snow and ice covering the sidewalks on Daly Drive were made. Trustee Dedman expressed that in no way should the DPW Crew be plowing or shoveling this location, as it is a liability. Trustee Lawrence asked the Code Enforcement Officer about the details of the proposed flea market that was discussed at the Planning Board Meeting. Mr. Butler stated that the group stated that they have received permission from the land owners to use their property location for parking. Mr. Butler stated that he informed the group that they must get the required permits from the Village Office. Mayor Nickerson stated that anyone involved in vending will need to get a permit to do so.
- Planning Board: Report distributed. Read aloud by Mayor Nickerson.
- Finance/Insurance: Mayor Nickerson stated she is working on the budget.

- Christmas Parade Committee: Remains the same.
- Parks Committee: Remains the same.
- Historian Report: Report distributed.
- Dog Control Officer: - No Report.
- Afton Central School – Maryann Palmetier, School Board President stated that currently the school has just 1 to 2 staff member and students who have tested positive for Covid. We are hoping that everyone will return from break unaffected. The school has hired an Interim Superintendent, currently we are looking to hire a new Superintendent by next school year. We are working with a consulting firm out of Syracuse to help assist the school. The school has a test & stay program in place to help keep the kids at school. A parent or guardians permission is required. As long as students or staff members show systemic symptoms they can remain at school provided they are tested up to five times a day and wear a mask. Trustee Dedman asked Mrs. Palmetier about the progress on the bus garage. Mrs. Palmetier stated that they are behind schedule as they have had trouble getting transformers.

Old Business:

- Brendon Becker from Lamont Engineers stated that the water tank project was awarded to DN Tanks. We have been waiting on the Department of Health's approval. They are requiring that we add mixer into the project, which would have an increased cost of \$12,379.75 to the budget. With this dollar update we are still under the proposed budget.
- A motion was made by Trustee Lawrence to allow for Mayor Nickerson to sign the increased proposal agreement with Lamont engineers for the water storage tank replacement, at an additional cost of \$12,379.75. Seconded by Trustee Dedman. All in favor, motion passed.
- Brendon Becker presented the Village Board of Trustees with a proposal agreement for engineering services on the water storage tank replacement project. This gives the schedule of rates for the engineering and project management, planning and support staff. Trustee Humphrey asked what the average hourly rate is on the contract. Mr. Becker stated that roughly \$100.00 per payout. Trustee Humphry asked if this included travel time. Mr. Becker stated that it does, but he will plan on using the DPW Crew when feasible. Trustee Dedman asked Mr. Becker if there would be any other additional changes that the Village could expect. Mr. Becker stated that this proposal agreement would be through completion of the project.
- A motion was made by Trustee Humphrey to allow for Mayor Nickerson to sign the proposal agreement for engineering services on the water storage tank replacement project. Seconded by Trustee Lawrence. All in favor, motion passed.
- Mr. Becker informed the Village Board of Trustees that the site work is expected to begin in May and the tank work in July.

- Surplus 2 unusable printers – open any received bids. – No bids were received, as per Mayor Nickerson if anyone wants them they can have them, otherwise they will be placed in the trash.
- The Trustee reviewed the estimate presented by DPW Supervisor DeBetta from Robert Green Truck Division, for purchase of a 2022 – 5500 Ram Truck. DPW Supervisor DeBetta stated that the price of the truck has gone up by \$5,000.00, since the last estimate he received, it's expected to continue to rise. The current price quote is good until next week, the red truck continues to need repairs.
- A motion was made by Trustee Humphrey to purchase a 2022- 500 Ram Truck at state bid pricing from Robert Green Truck Division, at price not to exceed \$95,227.5 Funds from the DPW Equipment Capital Reserves will payout a total of \$40,00.00 for this purchase. The remaining balance of \$55,227.55 will be paid out of the General Fund Savings Account #2. Seconded by Trustee Lawrence. All in favor, motion passed.
- Trustee Humphrey asked DPW Supervisor DeBetta when we can expect to have the truck in our possession. DPW DeBetta stated he is not certain, there has been no determination as to when delivery will take place, but that it is expected to be awhile.
- Trustee Humphrey stated to the Village Board of Trustees that he has spoken with Supervisor DeBetta about placing our trucks on a 5- 6 year rotation plan for replacement purposes, to ensure that we are keeping our equipment in top shape. Plus this allows for the village to get some type of a return on their used equipment. Instead of getting a 10% – 20% return, we may be able to get up to 80%.
- Discussions of placement of the red truck into auction once the new truck is ordered and in possession were made. Mayor Nickerson asked Officer in Charge, Stanko about the outcome of the surplus Police Car. Officer Stanko stated that we can begin stripping the car out for auction.

New Business:

- A motion was made by Trustee Dedman to allow for DPW Supervisor DeBetta to submit requests for stone bids for road repairs. Seconded by Trustee Humphrey. All in favor, motion passed.
- A motion was made by Trustee Lawrence to approve the email, setting the budget workshop date of March 24, 2022 at 6:30 pm at the Jack D. Bolster Community Center. Seconded by Trustee Humphrey. All in favor, motion passed.
- A motion was made by Trustee Lawrence to hold a Public Hearing at our regular scheduled Board Meeting for the propose of informing the public of the tentative General & Water Budgets for the 2022 -2023 fiscal year. Seconded by Trustee Dedman. All in favor, motion passed.
- Mayor Nickerson informed the Village Board of Trustees that she has spoken with the Village Attorney, Nathan VanWhy about the Animal Control Bill. She handed out the information that she found on the internet and asked the Trustees to review it and come back with their ideas.

- Mayor Nickerson informed the Village Board of Trustees that she will be meeting with the Teamsters Representative to go over the upcoming contract for the DPW Laborers. This meeting will be held on Tuesday, March 29, 2022 at 11:30 am in the Susquehanna Room. Mayor Nickerson asked that one of the Trustees attend this meeting with her. Trustee Humphrey may be the only one available, he'll check his schedule.
- Mayor Nickerson informed the Village Board of Trustees that she is in the process of submitting the village as a vendor through grants.gov. This would allow village residents to apply for help with assistance to pay for their water billing, providing that they submit the application through grants.gov.
- Mayor Nickerson informed the Village Board of Trustees that she has placed a call to NYSEG to look into placing electric services at Leggett Park. She is currently waiting for a returned call.
- Discussion of the dog feces throughout the Village were made. Mayor Nickerson asked DPW DeBetta if signs could be placed. DPW DeBetta stated that there are already signs in place, and that they currently don't have anymore.

Recognition of Visitors:

- A motion made by Trustee Lawrence to adjourn our regular meeting at 7:55 pm. Seconded by Trustee Dedman. All in favor, motion passed.

Respectfully Submitted

Ann Palmatier
Clerk / Treasurer